

City of East Gull Lake

MAINTENANCE TECHNICIAN I **Technician I - \$2427 per month**

Definition:

Under general supervision of the wastewater superintendent, performs a variety of semi-skilled construction, maintenance, modification and repair activities in assigned maintenance operations areas which may include wastewater, parks, landscape and lighting, facilities, traffic signs and streets/drainage; and performs related work as required. This is a full time position. It has paid holidays, sick time, and vacation. It also has paid medical, but no dental.

Examples of Key Duties: (Duties are illustrative and not inclusive and may vary with individual assignments.)

- Performs skilled and semi-skilled maintenance activities depending upon area of assignment including performing basic trade activities such as electrical, plumbing and carpentry work; plants, fertilizes and trims shrubs and trees; performs weed abatement and pest control,
- Troubleshoots, programs and repairs irrigation systems; repairs wastewater main lines and lateral lines; repairs and maintains streets, traffic signs, sidewalks, canals, drainage systems, and parking lots; maintains E-911 signs; services and repairs City equipment and vehicles such as trucks, lawn mowers and turf equipment, compressors, snow blowers, plows and chainsaws; calculates and adjusts chemical levels for wastewater; cleans and flushes storm drains; mows and rakes grass areas; maintains tennis court; performs minor maintenance on facilities including replacement of light fixtures and air filters, painting and graffiti removal and repair of plumbing fixtures.
- Maintains public facilities, shop and garage areas, storage sites and other buildings in a clean and orderly condition.
- Plow parking lots, shovel and salt sidewalks to ensure safe entry and exit to all City buildings
- Empties trash containers and removes trash from parks, landscaped areas and other City property; and performs custodial work as assigned.
- Maintains logs and records of work performed and materials and equipment used.
- Maintains and repairs a variety of hand and power tools ensuring they are in safe and efficient working order.
- Sets traffic cones and signs and routes traffic in construction zones.
- Inventories and requests equipment and supplies.

- Responds to call-outs and emergencies such as lift stations, STEP stations, grinder stations, fallen trees and other hazards.
- May instruct and guide temporary employees in basic work procedures and safe working practices.
- Performs other duties of a similar level or nature.

Qualifications:

Education and Experience:

Maintenance Technician I:

Possession of a high school diploma or general equivalency diploma (GED) and one year of assignment-related maintenance experience; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job as listed above.

Licenses:

Possession and maintenance of a valid Minnesota class D driver's license and a satisfactory driving record.

At the option of the City, persons hired into these classes may be required to possess at entry or obtain within specified time limits designated licenses, certificates or specialized education and training relevant to the area of assignment. Additional requirements may include, but are not limited to:

- Minnesota Commercial B driver's license with tanker and airbrake endorsements.
- Qualified Applicator's Certificate (QAC) for pesticide application.
- Cardio Pulmonary Resuscitation (CPR).
- First Aid Certification.
- Minnesota Class D up to a B wastewater license.
- Minnesota Individual Sewage Treatment Systems Professional Registration "Inspector".

Physical Requirements and Working Conditions:

Must possess strength, stamina and mobility to perform heavy, physical work out doors, in all weather conditions and with exposure to potentially hazardous conditions, use varied hand and power tools, drive a motor vehicle and/or heavy construction equipment; lift and move materials and equipment weighing up to 90 pounds and heavier weights with the use of proper equipment; vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone and/or radio. Must be available for regular standby assignments and work scheduled off-hours and emergency overtime as required. This person must be willing to work Holidays and every third weekend.

Knowledge of: (at entry)

Maintenance Technician I:

Basic repair and maintenance techniques and practices;
Safe work practices and policies;
Safe driving rules and practices;
Basic shop arithmetic;
General public works repair and maintenance techniques and practices;
Basic operation of extended aeration, activated sludge system;
Basic pumps and controls operation and maintenance;
Basic laboratory procedures;
Operation and minor maintenance of a variety of hand and power tools, vehicles and power equipment;
Safety equipment and practices related to the work, including the handling of hazardous chemicals;
Applicable codes and regulations;
Basic traffic control procedures;
Basic inventory and record keeping practices;
Understanding and following oral and written directions;
Working independently or in a team situation;
Communication and effective interaction with the general public;
Troubleshooting basic maintenance problems and determining solutions.