

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA**

REGULAR SESSION

**September 2, 2014
6:30 P.M.**

CALL TO ORDER

The East Gull Lake City Council met in Regular Session at 6:30 P.M. and was called to order by Mayor Kavanaugh.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mayor Kavanaugh, Councilors Lang, Ruttger, Demgen and Hoffman

Absent: None

Audience: Bruce Buxton, Joel Jasmer, Roger Wulf, Ruth Nelson, Herm Schley

ADOPTION OF AGENDA

4a. Additions: 5e. Gambling Raffle ticket for Sunflower Association

4b. Deletions: None

M/S/P, all ayes, Demgen, Ruttger, to approve the agenda as presented

ADOPTION OF CONSENT AGENDA

M/S/P, all ayes, Councilors Demgen, Hoffman; to approve the following Consent Agenda items:

5a. August 2014 City Council Meeting Minutes

5b. July 2014 Financial Statement

5c. Approved Claims 8/14/2014	Checks #18361-18374	\$18,766.55
Approved Claims 8/19/2014	Check #18375	\$125.00
Approved Claims 8/20/2014	Checks #18376-18377, 18379-18386 (18378-VOIDED)	\$6,316.68
Claims to approve	Checks #18387-18403	<u>\$12,011.11</u>
	Total Claims #18361-18377, 18379-18403 (18378 VOID)	<u>\$37,219.34</u>

5d. 2013 Road Project Payment #5 (Final) - \$43,780.43

5e. Gambling Permit – Madden’s, June 23, 2015; Nat’l Sunflower Assn

OPEN FORUM

6a. Ruth Nelson – Fall Newsletter update

Ms. Nelson discussed the articles that should be included in the newsletter and who would be contributing information. She noted that the articles are due on September 15, 2014 with publication on October 8, 2014. The Mayor stated that he would have his article. It was decided to have a picture of the staff added. It was noted that the new positions should be acknowledged in an article and Administrator Mason will be writing an article for that.

Discussion ensued regarding the memorial benches on the trail. It was noted that the parks and trails needs committee members. Other articles were discussed.

6b. Roger Wulf – Speed on Green Gables Road

Mr. Wulf addressed the issue of speed on City streets, especially Green Gables Road since it has been repaved. Discussion ensued regarding possible speed discouragements.

PLANNING & ZONING

7a. Chair Buxton addressed the Council regarding the Planning and Zoning meeting.

- Rocky Waldin submitted a resume for the Planning and Zoning alternate position
- Mayor Kavanaugh wanted Mr. Waldin appointed as the alternate

M/S/P, all ayes, Demgen, Hoffman, to appoint Rocky Waldin for the alternate position in the Planning Commission.

- No public hearings were discussed
- Marty Harstad presented to the Commission a PUD concept on his property
 - Discussion ensued regarding the addition to the usage of the wastewater system
 - It was noted that the concept looked like a good use of the property
 - Discussion ensued regarding the Sachs property at the end of the channel
 - It is anticipated that the application for the PUD will come in to the City sometime within the next several months

WASTEWATER & ROAD REPORT

8a. Superintendent Jasmer addressed the Council regarding the last Wastewater & Road meeting

- The budget was discussed briefly and will be further discussed later in the meeting
- The permit from the MPCA was discussed
- Discussion ensued regarding changing the lights in City Hall and putting a fan in the bathroom

8b. Application for payment #5 (Final) – 2013 Road Project (approved on the Consent Agenda)

- Discussion ensued regarding the standing of the funds and it was noted that the actual cost came in under the anticipated cost

PUBLIC SAFETY

Mayor Kavanaugh noted that the Fire Contract from Pillager had not come back with signatures due to the fact that the City had missed their regular meeting by one day and they did not want to call a special meeting. According to the Mayor's conversation with Randy Lee, signed copies will be sent back to the City after their next regular meeting.

PARK & TRAILS

No Report, but it was noted that there should be a meeting before finalization of the budget

PERSONNEL COMMITTEE

No Report

BUDGET COMMITTEE

The 2015 preliminary budget was discussed. It was noted that a special meeting would be needed to allow the City Staff gather information for finalization of the preliminary 2015 budget. Administrator Mason explained the new reports from Civic System Software. Each fund was discussed separately,

going over actual costs and budgeted monies. Personnel percentages and the changes from previous years were discussed. Discussion ensued regarding the numbers that were budgeted and how the actual numbers were presented to the Council in the past. Administrator Mason stressed that the Council will no longer be seeing spreadsheets, but will see the actual reports from the accounting software and therefore will be able to come to more educated decisions. It was noted that the repayment from Wastewater Fund to General Fund is complete with the payment in 2014.

MAYOR'S REPORT

Mayor Kavanaugh discussed the Brainerd Fire Department budget. He noted that they were proposing the replacement of one of the five trucks for \$1.2M over the next five years. He wanted to emphasize that it was a good move to go to the Pillager Fire Department. [The City of Brainerd Five Year Capital Equipment Plan included in the 2015 budget proposes to replace five (5) trucks and complete various repairs for a total cost of \$2,680,000.00]

CITY ADMINISTRATOR REPORT

None

OLD BUSINESS

None

NEW BUSINESS

None

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

Special City Council Budget Meeting..... Tuesday, September 16, 2014 at 4:00pm
Wastewater & Road Committee MeetingWednesday, September 17, 2014 at 3:00pm
Planning and Zoning Meeting Tuesday, September 30, 2014 at 6:30pm
City Council Meeting Tuesday, October 7, 2014 at 6:30pm

M/S/P, all ayes, Hoffman, Demgen, to adjourn the meeting

Respectfully submitted,

Rob Mason
City Administrator/Planning & Zoning Administrator

These minutes are paraphrased and are not written word for word.