

**MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL
OF EAST GULL LAKE, COUNTY OF CASS, STATE OF MINNESOTA**

REGULAR SESSION

**October 7, 2014
6:30 P.M.**

CALL TO ORDER

The East Gull Lake City Council met in Regular Session at 6:30 P.M. and was called to order by Mayor Kavanaugh.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mayor Kavanaugh, Councilors Ruttger, Demgen and Hoffman
Absent: Councilor Lang

ADOPTION OF AGENDA

- 4a. Additions: Mayor Kavanaugh added Rardin Excavating presentation to the Wastewater & Roads portion of the agenda
- 4b. Deletions: None

M/S/P, all ayes, Hoffman, Ruttger, to approve the agenda as presented

ADOPTION OF CONSENT AGENDA

M/S/P, all ayes, Councilors Demgen, Ruttger; to approve the following Consent Agenda items:

- 5a. September 2014 City Council Meeting Minutes
- 5b. August 2014 Financial Statement
- 5c.

Approved Claims 9/03/2014 Checks (#18405) through payroll	\$125.00
Approved Claims 9/05/2014 Checks (#18407)	\$43,780.43
Approved Claims 9/15/2014 Checks (#18408-18420)	\$4,041.57
Approved Claims 9/15/2014 Checks (#18421) through payroll	\$125.00
Approved Claims 9/16/2014 Checks (#18422)	\$806.77
Approved Claims 9/23/2014 Checks (#18423-18432)	\$1,935.31
Approved Claims 10/3/2014 Checks (#18433-18434) through payroll	\$216.76
Claims to approve Checks (#18435-18455)	<u>\$11,078.60</u>
Total Claims (#18405-18455)	\$62,109.44

Check 18404 & 18406 - Void (printer error)

- 5e. Vintage Car Show by Twin Cities Regional Group of the Early Ford V-8 Club on City's Airport Property

OPEN FORUM

- 6a. Tim Engel – Firearms use within City Limits
Mr. Engel addressed the Council regarding the shooting issue. He noted that Administrator Mason was very helpful during the situation. He stated that a target was set up only about 20 feet from the trail and they were overshooting Cragun's property. He noted that by the size of the holes in the target (shown on pictures that Administrator Mason had taken), he felt that it was a good size powered gun. It was noted that there are regulations against shooting across the road or on the roadway, but there is nothing to prohibit shooting at a target in a situation

as this, other than submitting to the diplomatic request made by Administrator Mason. Administrator Mason noted that he contacted the homeowner where the shooting was taking place. The homeowner noted that his son was doing the shooting. Administrator Mason told the homeowner that there are people that are concerned about the trail and that there is a shooting area designated by the DNR out at Pillsbury Forest about three (3) miles away.

Mr. Engel noted that he is concerned about the regulations that are in place and asked if they should be stricter. Mayor Kavanaugh noted that nothing will be decided tonight and if one of the Councilors would like to investigate the issue and come back to Council with that information, the issue could be revisited. Mayor Kavanaugh noted that prosecution would be an issue stating that Cass County will not prosecute City Ordinances.

Discussion ensued regarding hunting practices and regulations.

Administrator Mason suggested that the Cass County sergeant come and speak to the issue at the next Council meeting. It was noted that the other municipalities that were compared to East Gull Lake have police departments and do not have to rely on County officers for enforcement.

It was noted that a “blurb” should be put onto the website regarding hunting season and shooting within City limits.

PLANNING & ZONING

- 7a. Planning & Zoning Chairperson Buxton addressed the Council regarding the last meeting.
- Rocky Waldin was accepted as an alternate Commission member.
 - There were 9 new permits and several site visits completed over the last month
 - He discussed the inspections that need to be completed this fall, noting that several Commission members volunteered to accompany Administrator Mason to complete the site visits. He noted that the list of past CUP and Variance open permits has been extremely shortened over the last couple of years with final site visits and completion letters, finalizing the permitting process.
 - The permit fee schedule was discussed and will be finalized next month for recommendation to the Council for changes to take place by the first of 2015
 - The cost for an accessory structure under 100 ft² being less than the current \$150 lowest fee was discussed.
 - The potential for adding a permit fee for a PUD (Planned Unit Development)
 - Clarify when a CUP might be required due to the size of a structure being built
 - LMCIT Property/Casualty Program Incentives
 - Credits can be applied to the insurance if members of the City Staff and Planning Commission go through training. After the City signs up and the training is complete the liability insurance deductible is dropped with a possible savings to the City of up to \$3,750 per land use claim.
 - Administrator Mason noted that once the City signs up for six (6) people at \$180.00, more people are allowed to take the training at no extra cost.
 - Chair Buxton noted that he suggested all the Commissioners should go through the training, as most of the members are relatively new to the Commission.
 - It was noted that the training is online and can be done at a person’s own leisure.

- The application for construction of a new structure on Lot 7, Block 1, FIRST ADDITION TO RUTH LAKE ESTATES was discussed. There was discussion about having a PUD done on Lots 7 & 8, which was turned down

WASTEWATER & ROAD REPORT

- 8a. Superintendent Jasmer was not in attendance

Mayor Kavanaugh noted that the Proposed Levy was finalized and sent to the County. He noted that the wastewater committee recommended a \$7.00 per quarter rate increase be implemented for the beginning of 2015 billing. He also noted that a \$5.00 per quarter rate increase was recommended over two (2) years ago, but was tabled due to the ERC discussion. It was noted that the increase will cover the decrease from the ERC changes.

- 8b. Rardin/Snowplowing and Road Maintenance

Mr. Rardin addressed the Council regarding the snowplowing. It was noted that Green Gables Road should be a little easier to keep clean because of the new paving. The cost of salt was discussed. Mayor Kavanaugh noted that it is the City policy to plow when there is one (1) inch or more.

Mayor Kavanaugh noted that Rardins do an excellent job with the roads.

Sweeping of the roads were discussed

PUBLIC SAFETY

No Report

PARK & TRAILS

Tennis court maintenance was discussed, noting that bids should be requested for spring repairs

PERSONNEL COMMITTEE

No Report

BUDGET COMMITTEE

No Report

MAYOR'S REPORT

No Report

CITY ADMINISTRATOR REPORT

Administrator Mason stated that Kathy kept the Civics Training actual cost lower than the estimated cost.

Discussion ensued regarding the Trial Balance and Budget reports. It was noted that the cash balance matched closely the bank balance. Budget and actual amounts were discussed.

Discussion ensued regarding the November meeting and incorporating finalizing the levy amounts to prepare for the December meeting.

- 14a. Estimate for electrical projects at City Hall

Administrator Mason addressed the Council regarding the estimates received for electrical updates at City Hall from Northern Lights Electrical:

- Retro fitting the ceiling lights, going from T12 to T8: \$896.53
- Replace T12 ceiling lights with new T8 lights: \$997.38
- Extra light over copier: \$148.82
- Bathroom fan: \$277.73

Total cost would be either \$1323.08 or \$1423.93. Discussion ensued regarding the budget for City Hall. It was noted that there is no maintenance budget at this point in time.

14b. Estimate for Driver Feedback road sign

Discussion ensued regarding the cost and benefit differences between two fixed signs and a portable sign. It was noted that the portable sign is a smart sign with the ability to log speeds and number of cars. It was noted that some of the remaining funds from the 2013 Road Project could be used to purchase the sign. Mayor Kavanaugh noted that the City should probably wait until next spring to purchase the sign.

14c. LMCIT Incentive Program

Administrator Mason stated that the City of East Gull Lake has met the criteria of the League of MN Cities Insurance Trust Incentive Program. As a result, the mandatory minimum deductible for sanitary sewer backups will not apply. Discussion ensued regarding an LMCIT report of insurance claims over the last 10 years.

OLD BUSINESS

None

NEW BUSINESS

None

NEXT REGULAR SESSIONS OF CITY COUNCIL/OTHER MEETINGS

Wastewater & Road Committee Meeting..... Wednesday, October 15, 2014 at 3:00pm
Planning and Zoning Meeting..... Tuesday, October 28, 2014 at 6:30pm
City Council Meeting..... Thursday, November 6, 2014 at 6:30pm

M/S/P, all ayes, Ruttger, Demgen, to adjourn the meeting

Respectfully submitted,

Rob Mason
City Administrator/Planning & Zoning Administrator

These minutes are paraphrased and are not written word for word.