

**City of East Gull Lake  
Planning and Zoning  
Regular Meeting**

Tuesday, January 26, 2016 – 6:30 PM

**I. Call to order**

Bruce Buxton called to order the regular meeting of the City of East Gull Lake Planning and Zoning meeting at 6:30 PM on Tuesday, January 26, 2016 at City Hall.

**II. Pledge of Allegiance**

**III. Roll Call**

Present: Bruce Buxton (Chair), Commission: Marty Halvorson, Nate Tuomi  
Absent: Paul Tollefson, Rocky Waldin, Eunice Wiebolt  
Staff Present: City Administrator Mason, Administrative Assistant Schack  
Council Liaison: Carol Demgen  
Audience:

**IV. Appointment of Officers**

**Motion by Commissioner Halvorson, second by Commissioner Tuomi to appoint Bruce Buxton as Chair and Paul Tollefson as Vice-Chair. Passed unanimously.**

**V. Adoption of Agenda/Additions or Deletions to the Agenda**

It was noted that Old Business: Discussion of the Comprehensive Plan – Section IV will be added and

**Motion by Commissioner Halvorson and seconded by Commissioner Tuomi to approve the agenda as amended. Passed unanimously**

**VI. Approval of Minutes**

**Motion by Commissioner Tuomi, second by Commissioner Halvorson to approve the minutes of the Tuesday, November 24, 2015 meeting.**

**VII. Public Hearings**

**A. Donnie Berg conditional Use Application (CUP) 2016-02**

Administrator Mason read the Staff Report of the CUP. Donnie Berg addressed the Commission regarding the plan. Using the photo he explained where ponds will be built in place of the trees that were lost during the 2015 storm.

**Motion by Commissioner Tuomi and seconded by Commissioner Halvorson to approve CUP 2016-02 subject to findings of fact and conditions recommended by City Staff. Passed unanimously.**

**VIII. Open Forum**

None

**IX. Planning and Zoning Administrator's Report**

**A. Statistics**

New Permits:	7
New Variances:	0
New Conditional Use:	1
Potential Permits:	11
Inspections	25
Completion Letters:	6
New Violations	0

Administrator Mason reported on the existing and potential permits. Discussion ensued regarding the potential project for the Marty Harstad project. He also reviewed the last two month's site visits showing photos of projects in progress and completed.

**B. 2013, 2014, 2015 & 2016 Existing Permits Update**

- One (1) remaining open 2013 permit: Trout Garage
- Four (4) remaining open 2014 permits
- 30 open out of 69 total 2015 permits
- Four (4) 2016 permits

**X. Old Business**

**A. Comprehensive Plan – Section IV**

Discussion ensued regarding paring the section down and re-wording to make it more succinct.

**XI. New Business**

**B. Click Here to enter text**

**C. Click Here to enter text**

**IX. Adjournment**

**Motion by Commissioner Halvorson and seconded by Commissioner Tuomi to adjourn. Passed unanimously.**

Transcribed by East Gull Lake Administrative Assistant  
Kathy Schack

These minutes are paraphrased and are not written word for word.