

**City of East Gull Lake
Planning and Zoning
Regular Meeting**

Tuesday, March 29, 2016 – 6:30 PM

I. Call to order

Paul Tollefson called to order the regular meeting of the City of East Gull Lake Planning and Zoning meeting at 6:30 PM on Tuesday, March 29, 2016 at City Hall.

II. Pledge of Allegiance

III. Roll Call

Present: Paul Tollefson (Acting Chair), Commission: Marty Halvorson, Nate Tuomi, Eunice Wiebolt, Rocky Waldin

Absent: Bruce Buxton

Staff Present: City Administrator Mason, Administrative Assistant Schack

Council Liaison: Carol Demgen

IV. Adoption of Agenda/Additions or Deletions to the Agenda

Motion by Commissioner Tuomi and seconded by Commissioner Waldin to approve the agenda as amended. Passed unanimously

V. Approval of Minutes

Motion by Commissioner Halvorson, second by Commissioner Tuomi to approve the minutes of the Tuesday, March 29, 2016 meeting.

VI. Public Hearings

None

VII. Open Forum

None

VIII. Planning and Zoning Administrator's Report

A. Statistics

New Permits:	7
New Variances:	0
New Conditional Use:	0
Potential Permits:	5
Inspections	20
Completion Letters:	0
New Violations	0

B. 2013, 2014 & 2015 Existing Permits Update

- One remaining open 2013 permit, Owen Trout garage
- Four remaining open 2014 permits
- 36 open out of 69 total 2015 permits

Administrator Mason reviewed the new permits with the Commission explaining each of the situations. He also reviewed the remaining permits from 2013, 2014 & 2015 explaining where the projects are showing photos of their progress.

C. Richard Gregory property

CUP required

IX. Old Business

A. Comp Plan: Sections V, VI & VII

The Planning Commission discussed changes made to Section V, making more modifications to the wording of the section.

Motion by Commissioner Wiebolt, second by Commissioner Tuomi to approve Section V to send to the Council for review.

Sections VI and VII were discussed. It was decided to allow the commission members to review the sections and resume discussion at the next month's meeting.

Administrator Mason reviewed the Zoning map that is part of Section VII. He noted that the City is working with Cass County regarding adding the City zoning to the GIS mapping at the County.

X. New Business

None

IX. Adjournment

Motion by Commissioner Halvorson and seconded by Commissioner Wiebolt to adjourn. Passed unanimously.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.