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Planning Commission Meeting

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CITY OF EAST GULL LAKE
 AGENDA
 PLANNING AND ZONING COMMISSION
 Tuesday, May 31, 2016 – 6:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Additions or Deletions to the Agenda /Adoption of Agenda
5. Approval of Minutes
 - a) April 26, 2016 Regular Meeting
6. Public Hearing
 - a) 2016-19 CUP: 87-009-3404 – Stewart Mills, 1004 Green Gables Rd
 - b) 2016-17 CUP: 87-357-0134 – James English, 10358 Squaw Point Rd
 - c) 2016-21 CUP: 87-376-0120 – Richard Gregory, 1766 Yellow Moccasin Trl
7. Open Forum*
8. P&Z Administrator’s Report

a) Statistics

New Permits:	15
New Variances:	0
New Conditional Use:	3
Potential Permits:	10
Inspections	24
Completion Letters:	5
New Violations:	0
Total 2016 Permits to date:	37

- b) 2013, 2014 & 2015 Existing Permits Update
 - One remaining open 2013 permit: Owen Trout garage
 - Three remaining open 2014 permits
 - 26 open out of 69 total 2015 permits

9. Old Business
 - Comprehensive Plan – Sections VI & VII
10. New Business
 - Zoning Map
11. Adjournment

This agenda is not exclusive. Other business may be discussed as deemed necessary.

***OPEN FORUM** allows the public to speak to the Committee regarding issues that are not on the agenda.

Prepared by East Gull Lake Administrative Assistant
 Kathy Schack

**City of East Gull Lake
Planning and Zoning
Regular Meeting**

Tuesday, April 26, 2016 – 6:30 PM

I. Call to order

Chairman Bruce Buxton called to order the regular meeting of the City of East Gull Lake Planning and Zoning Commission at 6:30 PM on Tuesday, April 26, 2016 at City Hall.

II. Pledge of Allegiance

III. Roll Call

Present: Bruce Buxton (Chair), Commission: Marty Halvorson, Eunice Wiebolt, Rocky Waldin

Staff Present: City Administrator Mason, Administrative Assistant Schack

Absent: Paul Tollefson, Nate Tuomi

Council Liaison: Carol Demgen

Audience: None

IV. Adoption of Agenda/Additions or Deletions to the Agenda

Motion by Commissioner Halvorson and seconded by Commissioner Wiebolt to approve the agenda as amended. Passed unanimously

V. Approval of Minutes

Motion by Commissioner Wiebolt, second by Commissioner Halvorson to approve the minutes of the Tuesday, March 29, 2016 meeting.

VI. Public Hearings

None

VII. Open Forum

None

VIII. Planning and Zoning Administrator's Report

A. Statistics

New Permits:	5
New Variances:	0
New Conditional Use:	0
Potential Permits:	6
Inspections	14
Completion Letters:	0
New Violations:	0
Total 2016 Permits to date:	22

B. 2013, 2014 & 2015 Existing Permits Update

- One remaining open 2013 permit: Owen Trout garage
- Four remaining open 2014 permits
- 33 remaining open 2015 permits

Administrator Mason reviewed the new and potential, and the 2013 and 2014 remaining permits with the Commission. He went over the site visits showing photos that were taken of the properties.

IX. Old Business

A. Comprehensive Plan – Sections VI & VII

Section VI was discussed extensively but not completed. The zoning and wastewater maps were discussed with changes being requested on the zoning map. Administrative Assistant Schack is to discuss mapping with the County to determine what changes can be made.

X. New Business

None

IX. Adjournment

Motion by Commissioner Halvorson and seconded by Commissioner Wiebolt to adjourn. Passed unanimously.

Transcribed by East Gull Lake Administrative Assistant
Kathy Schack

These minutes are paraphrased and are not written word for word.



City Of East Gull Lake
10790 Squaw Point Road
East Gull Lake, MN 56401
218-828-9279

City of East Gull Lake

Staff Report

To: Planning Commission

Prepared by: Administrative Assistant Schack

Date: May 31, 2016

Agenda Item: 6a

Subject: CUP 2013-19 – Stewart Mills, 1004 Green Gables Rd

Report:

Council Action Requested:

Remove current tennis court now across two properties owned by Stewart Mills Jr and Henry Mills estate and relocate to Stewart Mills Jr other property. A CUP is required based on 300 cubic yards of fill being used to prepare the new site.

- *Staff recommends approval based on the following condition:*
 1. *After removal of existing court, all property will be restored to green space.*

**CITY OF EAST GULL LAKE
PLANNING AND ZONING COMMISSION/BOARD OF APPEALS AND ADJUSTMENTS
NOTICE OF PUBLIC HEARING**

TO WHOM IT MAY CONCERN:

The following will be subject to a public hearing at East Gull Lake City Hall on Tuesday, May 31, 2016, beginning at 6:30 PM.

Hearing: Conditional Use Permit (CUP) 2016-19 to remove current tennis court now across two properties owned by Stewart Mills Jr. and Hank Mills and relocate to Stewart Mills Jr. property. A CUP is required based on 300 cubic yards of fill being use to prepare the new site.

Applicant: Stewart Mills JR.

Legal Description or Property Address: 1004 Green Gables Road

Purpose: To allow removal of existing tennis court to relocate to Stewart Mills Jr. property. Approximately 300 cubic yards of fill will be required to level the new surface. Old tennis court area will be fully restored.

Property Owners Please Note: Notice relative to the above listed requests is sent to all property owners within 350' of the applicant's property. Please share this information with your neighbors in the event that any property owner has been overlooked or is not contained in our records.

Robert Mason
City Administrator / Planning and Zoning Administrator
City of East Gull Lake



Staff Report

Application #: 2016-19 - Conditional Use Permit (CUP)

Parcel number: 87-009-3404

Applicants:

Stewart Mills Jr.EGL on property described as: That part of Lot One (1), Section Nine (9), Township one Hundred Thirty-four (134), Range Twenty-nine (29), described as follows:

From the Northeast corner of Lot 20 in H.R. WHITES'S FIRST SUBDIVISION OF GULL LAKE SHORES, run North 40 degrees 01 minute East 101.5 feet to the place of beginning; thence North 40 degrees 01 minute East along the shore of Gull Lake 333.5 feet; thence South 50 degrees 11 minutes East 581 feet to the shore of Ruth Lake; thence South 31 degrees 47 minutes West, 297 feet to the Easterly Butler boundary; thence North 40 degrees 15 minutes West 149 feet to the center of a 33 foot road; thence South 75 degrees 26 minutes West 175 feet along the center line of this road; thence North 38 degrees 30 minutes West along the center line of a deep ditch 383 feet to the place of beginning; including all Riparian Rights between the extensions of the side lines of the above described tract, from the shore line courses and distances, to the actual water lines of Gull lake and School Section Lake now known as Ruth Lake; except that part of said Lot One (1) - Section Nine (9), Township One Hundred Thirty-four (134), Range Twenty-nine (29), described as follows: From the Northeast corner of Lot 20 in H.R. WHITES'S FIRST SUBDIVISION OF GULL LAKE SHORES, run North 40 degrees 01 minute East 101.5 feet: thence North 40 degrees 01 minute East along the shore of Gull Lake 333.5 feet; thence South 50 agrees 11 minutes East 581 feet to the shore of Ruth Lake; thence South 31 degrees 47 minutes Nast, 297 feet to the Easterly Butler boundary, the place of beginning of the tract herein described; thence North 40 degrees 15 minutes West 149 feet to the center of a 33 foot road; thence Easterly along the centerline of such road to a point where it intersects with a line 150 feet distant from and parallel to said Easterly Butler Boundary; thence South 40 degrees 15 minutes East to the shore of Ruth Lake; thence South and West along said shore to the place of beginning; according to the United States Government survey thereof;

AND

That part of Government Lot 1, Section 9, Township 134 North, Range 29 West, Cass County, Minnesota, lying between the following described lines: Southwesterly line: Commencing at the iron monument in said Government Lot 1 which is the most southerly corner of Lot 20, H.R. WHITE FIRST SUBDIVISION OF GULL LAKE SHORES, according to the recorded plat thereof on file in the Cass County Recorder's Office; thence North 45 degrees 50 minutes 05 seconds East 10(153 feet along the southerly line of said Lot 20 to the most easterly corner of said Lot 20; thence North 38 degrees 17 minutes 35 seconds West 209,70 feet along the easterly line of said Lot 20 to the northeast corner of said Lot 20 as shown on survey recorded as Document 109945 in said Cass County Recorder's Office; thence North 40 degrees 01 minutes CO seconds East 101.50 feet to a point, hereinafter designated "Point A"; thence North 38 degrees 19 minutes 36 seconds West 20 feet, more or less, to the shore of Gull Lake, the point of beginning of the line to be described; thence reversing South 38 degrees 19 minutes 36 seconds East 20 feet, more or less, to said "Point A"; thence continuing South 38 degrees 19 minutes 36 seconds East 9.69 feet to an iron monument; thence continuing South 38 degrees 19 minutes 36 seconds East 88.46 feet to an iron monument; thence continuing South 38 degrees 19 minutes 36 seconds East 120.22 feet to an iron monument; thence continuing South 38 degrees 19 minutes 36 seconds East 94.26 feet to an iron monument; thence continuing South 38 degrees 19 minutes 36 seconds East 52.66 feet to an iron monument; thence continuing South 38 degrees 19 minutes 36 seconds East 18.03 feet to an iron monument on the centerline of Green Gables Road North; thence North 75 degrees 26 minutes 00

seconds East 175.00 feet along said centerline of Green Gables Road North; thence North 71 degrees 37 minutes 17 seconds East 48,94 feet along said centerline of Green Gables Road North; thence North 56 degrees 30 minutes 00 seconds East 50.00 feet along said centerline of Green Gables Road North; thence North 44 degrees 00 minutes 00 seconds East 55.15 feet along said centerline of Green Gables Road North to an iron monument; thence South 40 degrees 03 minutes 58 seconds East 92 feet, more or less, to the shore of Ruth Lake, and said line there ending. Northeasterly line: Commencing at the above described "Point A"; thence North 40 degrees 01 minutes 00 seconds East 333.50 feet to an iron monument, hereinafter designated "Point B"; thence North 50 degrees 01 minutes 22 seconds West 20 feet, more or less, to the shore of Gull Lake, the point of beginning of the line to be described; thence reversing South 50 degrees 01 minutes 22 seconds East 620 feet, more or less, to the shore of Ruth Lake, and said line there ending. Subject to the right of way for Green Gables Road North, a 33 foot public road crossing said Tract and also subject to other easements, reservation or restrictions of record, if any;

Property is located at 1004 Green Gables Road, East Gull Lake, MN 56401. An application was submitted to request a CUP to The City of East Gull Lake. The property is located in the R-3 zoning district and contains 4.61 acres or 201,673 square feet, Riparian to Gull Lake (General Development).

Directions to property: From City Hall proceed north on Squaw Point Road; take a right on Green Gales road and proceed slightly more than a mile to address sign 1004 on the north side of the road to private driveway.

A conditional use permit is required based upon moving more than 50 cubic yards of dirt.

EGL Comprehensive Plan Policies:

1. Protect the area's lakes from damage and degradation.
2. Maintain and support the resort community in the City.
3. Preserve and enhance the scenic beauty and natural plant communities of the area.
4. Work to improve recreation opportunities for residents and visitors throughout the City.
5. Strengthen the bond that make the people who live in, work in, and visit East Gull Lake identify with the community.

Staff Findings of fact:

1. Existing tennis court is across two properties owned by two Mills brothers and they wish to re-locate court to one property.
2. Around 300 yards of fill are required to level the site.
3. A small shed will be provided for tennis equipment
4. Set back from Gull Lake is more than adequate
5. Pre- existing tree lines block the view of the new site from the road.
6. Stormwater areas have ample space to recede and are already in place.

Planning Commission Direction: The commission can recommend approval of the conditional use permit, recommend denial of the conditional use permit or table the request if additional information is needed. If the recommendation is for approval or denial, findings of fact should be cited.

Staff Recommendation: Staff recommends that the Conditional Use Permit be approved based on the findings of fact listed above. We also recommend the following conditions:

1. After removal of existing court all property will be restored to green space.



City of East Gull Lake

Staff Report

To: Planning Commission

Prepared by: Administrative Assistant Schack

Date: May 31, 2016

Agenda Item: 6b

Subject: CUP 2016-17 – English, 10358 Squaw Point Rd

Report:

Council Action Requested:

Install a 6-foot fence to replace the trees on the boundary lost in the 2015 storm.

- *Staff recommends approval based on the following conditions:*
 1. Fence will be 72 inches and will begin 50 feet from shoreline and run 136 feet between the properties. Additional trees will be supplemented in the remaining space where others were lost.

**CITY OF EAST GULL LAKE
PLANNING AND ZONING COMMISSION/BOARD OF APPEALS AND ADJUSTMENTS
NOTICE OF PUBLIC HEARING**

TO WHOM IT MAY CONCERN:

The following will be subject to a public hearing at East Gull Lake City Hall on Tuesday, May 31, 2016, beginning at 6:30 PM.

Hearing: Conditional Use Permit (CUP) 2016-17 for constructing a fence more than the 60 inches (5 feet) allowed by ordinance. All immediate neighbors are in agreement after storm destroyed the privacy tree line that used to separate the properties

Applicant: James English

Address or Legal Description: 10358 Squaw Point Road, East Gull Lake, MN

Purpose: Install a 72 inch (6 Foot) fence to replace the trees lost in the storm. Fence will begin 50 feet from the lake and proceed for 136 feet. Additional 6 arborvitae and 6-8 spruce trees as well.

Property Owners Please Note: Notice relative to the above listed requests is sent to all property owners within 350' of the applicant's property. Please share this information with your neighbors in the event that any property owner has been overlooked or is not contained in our records.

Robert Mason
City Administrator / Planning and Zoning Administrator
City of East Gull Lake



Staff Report

Application #: 2016-17 - Conditional Use Permit (CUP)

Parcel number: 87-357-0134

Applicants: James and Rita English on property described as Lot 17, Block 1, SQUAW POINT, Section 17, Township 134 Range 29, Cass County, Minnesota.

Directions to property: From City Hall proceed west along Squaw Point Road until you pass Ernie's Restaurant. Property is on the North side of the road approximately 900 feet beyond Ernie's at the 10358 property ID Sign.

A conditional use permit is required based upon our ordinance only allowing a 60 inch fence (5 Foot) on a property line.

EGL Comprehensive Plan Policies:

1. Protect the area's lakes from damage and degradation.
2. Maintain and support the resort community in the City.
3. Preserve and enhance the scenic beauty and natural plant communities of the area.
4. Work to improve recreation opportunities for residents and visitors throughout the City.
5. Strengthen the bond that make the people who live in, work in, and visit East Gull Lake identify with the community.

Staff Findings of fact:

1. After the storm all trees that had been separating the properties were removed and the proposed fence will provide privacy for adjoining homeowners. Neighbors have been consulted.

Planning Commission Direction: The commission can recommend approval of the conditional use permit, recommend denial of the conditional use permit or table the request if additional information is needed. If the recommendation is for approval or denial, findings of fact should be cited.

Staff Recommendation: Staff recommends that the Conditional Use Permit be approved based on the findings of fact listed above. We also recommend the following conditions:

1. Fence will be 72 inches and will begin 50 feet from shoreline and run 136 feet between the properties. Additional trees will be supplemented in the remaining space where others were lost.



City of East Gull Lake

Staff Report

To: Planning Commission

Prepared by: Administrative Assistant Schack

Date: May 31, 2016

Agenda Item: 6c

Subject: CUP 2016-21 – Gregory, 1766 Yellow Moccasin Trl

Report:

Council Action Requested:

Bring in over 700 cubic yards of soil to re-landscape property after 2015 storm destroyed almost all trees on lot.

- *Staff recommends approval based on following conditions:*
 1. A landscape plan containing a storm water management plan to retain excess stormwater on the property is provided and will be followed.
 2. The landscape area around Yellow Moccasin Road and Mallard Lane will have drain tile installed and will be designed specifically to remove the ability for standing water to be retained on either road. Water will be directed to the stormwater pond or the smaller catch basins created.

**CITY OF EAST GULL LAKE
PLANNING AND ZONING COMMISSION/BOARD OF APPEALS AND ADJUSTMENTS
NOTICE OF PUBLIC HEARING**

TO WHOM IT MAY CONCERN:

The following will be subject to a public hearing at East Gull Lake City Hall on Tuesday, May 31, 2016, beginning at 6:30 PM.

Hearing: Conditional Use Permit (CUP) 2016-21 to add over 700 cubic yards (< 50 cu yd allowed) of soil to re-landscape the property after 2015 storm destroyed almost all the trees on the lot.

Applicant: Richard Gregory

Legal Description or Property Address: 1766 Yellow Moccasin Trail

Purpose: Berms will be constructed along the road to provide privacy along with new top soil and grass. Walking paths along with boulders and trees will be added along a pond area and small waterfall to provide recirculation of water. Small rain garden areas will be added as indicated on the submitted stormwater plan to accept stormwater to retain on the property in large rain events. In addition to landscaping rock and trees being added to the property, three structures will be built; a 4ft x 4 ft pump house, a 16ft x 26 ft Lakeside Pavilion, a 70 sq ft Sauna, and a small firepit / patio.

Property Owners Please Note: Notice relative to the above listed requests is sent to all property owners within 350' of the applicant's property. Please share this information with your neighbors in the event that any property owner has been overlooked or is not contained in our records.

Robert Mason
City Administrator / Planning and Zoning Administrator
City of East Gull Lake



Staff Report

Application #: 2016-05 - Conditional Use Permit (CUP)

Parcel number: 87-376-0120

Applicant:

Richard Gregory on property described as: Tract A-11, being a part of Pine Beach, according to the plat thereof on file and of record in the office of the Register of Deeds in and for Cass County, Minnesota, said Tract A-11 being the 11th consecutively numbered shore tract of 100 feet shore frontage each, said tracts of Series A commencing at and running westerly from the Northeast corner of Lot 1 in said Pine Beach plat as said corner is established and marked on the shore of Gull Lake by a concrete monument with a plate imbedded therein marked "NE COR LOT 1 PB", said tract A-11 beginning at a point on the shore of Gull Lake marked by a concrete monument with a plate imbedded therein marked "NW COR TR A-10" (being the Northwest corner of the adjoining Tract A-10); thence westerly along the shore line of said Gull Lake a distance of 100 feet in a straight line to a point marked by a concrete monument with a plate imbedded therein marked "NW COR TR A-11"; thence southerly along a line substantially perpendicular to said shore line a distance of 559 feet in a straight line to a point marked by a concrete monument with a plate imbedded therein marked "SW COR TR A-11", thence easterly a distance of 112.5 feet in a straight line to a point marked by a concrete monument with a plate imbedded therein marked "SW COR TR A-10", said corner being also the southeast corner of this Tract A-11; thence northerly a distance of 493 feet in a straight line to the point of beginning.

Tract A-12, being a part of Pine Beach, according to the plat thereof on file and of record in the office of the Register of Deeds in and for Cass County, Minnesota, said Tract A-12 being the twelfth consecutively numbered shore tract of 100 feet shore frontage each, said tracts of Series A commencing at and running westerly from the Northeast corner of Lot One (1) in said Pine Beach plat as said corner is established and marked on the shore of Gull Lake by a concrete monument with a plate imbedded therein marked "NE COR LOT 1 PB"; said Tract A-12 beginning at a point on the shore of Gull Lake marked by a concrete monument with a plate imbedded therein marked "NW COR TR A-11" (being the Northwest corner of the adjoining Tract A-11); thence westerly along the shore line of said Gull Lake a distance of 100 feet in a straight line to a point marked by a concrete monument with a plate imbedded therein marked "NW COR TR A-12"; thence southerly along a line substantially perpendicular to said shore line a distance of 547.5 feet in a straight line to a point marked by a concrete monument with a plate imbedded therein marked "SW COR TR A-12"; thence easterly a distance of 100 feet in a straight line to a point marked by a concrete monument with a plate imbedded therein marked "SW COR TR A-11", said corner being also the Southeast corner of this Tract A-12; thence northerly a distance of 559 feet in a straight line to the point of beginning.

Tract A-12-A, being the Auditor's Plat of a part of Pine Beach, according to the plat thereof on file and of record in the office of the Register of Deeds in and for Cass County, Minnesota, said Tract A-12-A being a triangular tract of land described as follows: Beginning at a point marked by a concrete monument with a plate imbedded therein marked "SW COR TRA A-11"; thence westerly in a straight line which is a projection of the southerly line of said Tract A-11, 52.5 feet to a point, thence northwesterly in a straight line 74 feet more or less to a concrete monument with a plate imbedded there marked "SW COR TR A-12"; thence easterly along the southerly line of Tract A-12, to the point of beginning., located at 1766 Yellow Moccasin Trail, East Gull Lake, MN 56401. An application was submitted to request a CUP to The City of East Gull Lake. The property is located in the R-3 zoning district and contains 113,467 square feet, Riparian to Gull Lake (General Development).

Directions to property: From City Hall proceed across the Gull Lake Dam heading west and proceed to Cass County 70, proceed to Cass County 77 and then turn right and proceed 1-1/2 miles to Madden's Resort road called Pine Beach Peninsula Road. Proceed through Madden's Resort 1-1/2 miles on the private Pine Beach Peninsula Road until you reach Yellow Moccasin Trail, turn left and proceed to 1766 blue Address sign to private driveway.

A conditional use permit is required based upon more than 50 cubic yards of fill being added to property.

EGL Comprehensive Plan Policies:

1. Protect the area's lakes from damage and degradation.
2. Maintain and support the resort community in the City.
3. Preserve and enhance the scenic beauty and natural plant communities of the area.
4. Work to improve recreation opportunities for residents and visitors throughout the City.
5. Strengthen the bond that make the people who live in, work in, and visit East Gull Lake identify with the community.

Staff Findings of fact:

1. Due to the extraordinary damage caused to this lot as a result of the July 2015 storm the efforts to restore some sense of order are necessary.
2. The planting of a large amount of grass as well as a variety of trees will help to restore the look of the neighborhood.
3. City Staff, the property owner, and the landscape company owner have had many conversations as the plans have come together to meet all needs.
4. A CUP is required due to the large amount of fill that is required to be brought in as well as what was removed in stumps and dirt associated with the clean up.
5. Two older existing buildings that had around 2,000 sq ft have been removed from the property and will be replaced with new structures, one 16 sq ft pump house for a sprinkler system, one lakeside pavilion of 416 sq ft, and one Sauna of 70 sq ft and a small firepit / patio.

Planning Commission Direction: The commission can recommend approval of the conditional use permit, recommend denial of the conditional use permit or table the request if additional information is needed. If the recommendation is for approval or denial, findings of fact should be cited.

Staff Recommendation: Staff recommends that the Conditional Use Permit be approved based on the findings of fact listed above. We also recommend the following conditions:

1. A landscape plan containing a storm water management plan to retain excess stormwater on the property is provided and will be followed.
2. The landscape area around Yellow Moccasin Road and Mallard Lane will have drain tile installed and will be designed specifically to remove the ability for standing water to be retained on either road. Water will be directed to the stormwater pond or the smaller catch basins created.



New Permits:

PERMIT #	PARCEL ID	LAST NAME	PROPERTY ADDRESS	DESCRIPTION	PERMIT TYPE	PERMIT FEE
1 2016-20	87-029-1110	Muller	11333 E Steamboat Bay	reconstruct garage; same footprint, attach to house, 26ft, only 5ft from property line	CUP	\$446.00
2 2016-20A	87-029-1110	Muller	11333 E Steamboat Bay	Permit not yet applied for; waiting for CUP approval	LUA	No App
3 2016-21	87-376-0120	Gregory	1766 Yellow Moccasin Trl	Add 700+ CY topsoil, new landscape and stormwater retention areas; construct lakeside pavilion, sauna and fire pit/patio	CUP	\$446.00
4 2016-21A	87-376-0120	Gregory	1766 Yellow Moccasin Trl	Permit not yet applied for; waiting for CUP approval	LUA	No App
5 2016-22	87-343-0050	Ruttger	915 GG Rd	adding portico roof to existing patio	LUA	\$50.00
6 2016-23	87-354-0160	Schissel	1364 Indian Trl	addition of 10x12 storage shed	LUA	\$150.00
7 2016-24	87-352-0110	Milloy	800 Birch Ln	18 x 24 addition, 10 x 5 deck and 4 x 30 wheel chair ramp	LUA	\$150.00
8 2016-25	87-340-0051	Bishop	10054 Birch Ln; 10251 GG Rd	Shoreline restoration on three contiguous properties	LUA	\$150.00
9 2106-26	87-360-0060	Burton	1334 Hillview Rd	Shoreline restoration	LUA	\$150.00
10 2016-27	87-357-0120+0124+0126	Malat, (Adams, Reedy)	10330 Sq Pt Rd	Shoreline restoration, three contiguous parcels	LUA	\$150.00
11 2016-28	87-376-0302	Taylor	11095 PBP Rd	landscaping	LUA	\$150.00
12 2016-29	87-376-0410	Taylor	11099 PBP Rd	landscaping with patio addition	LUA	\$150.00
13 2016-30	87-376-0420	Taylor	11097 PBP Rd	landscaping with patio addition	LUA	\$150.00
14 2016-31	87-020-3107	Tatge	1496 Floan Pt Rd	to re-construct existing deck adding corners to square off	LUA	\$150.00
15 2016-05A	87-020-3128	Lorenz	1506 Sunset View Rd	reconstruct existing single story portion of cabin damaged by 2015 storm	LUA	\$300.00
16						
17						
Total Fees						\$2,592.00

Potential Permits:

PARCEL ID	LAST NAME	FIRST NAME	PROPERTY ADDRESS	DESCRIPTION	PERMIT TYPE
1 87-016-3201	Rainsberger	Kristopher	10700 Sq Pt Rd	add front porch to existing house	LUA
2 87-017-4201	Harstad	Martin	TBD - Sq Pt Rd	possible development	PUD?
3 87-021-1202	Lee	Bob, Lorraine, John, Barb	951 GL Dam Rd	Lot Split	Lot Split
4 87-033-2007	Buchholz	Craig	1113 PB Rd	Solar Array construction (36 solar panels)	LUA
5 87-347-0011	Swartout	Andrew	1160 GG Rd	construct new garage; update existing garage	LUA
6 87-357-0118	Hirth	David	10323 Sq Pt Rd	Shoreline Restoration	LUA
7 87-360-0040	Mueller	Doug & Pat	1318 Hillview Forest Rd	Addition of a garage	LUA
8 87-387-0250	Swanson	Jeff & Ann	11346 Birch Is Rd	tear down existing structure and replace further from OHW	Variance
9 87-387-0300	Owens	Jeffrey	1308 Birch Is Rd	add on bedroom and garage to rear of home	CUP
10 87-413-0270	Wagner	Mark & Marlene	11699 PB Dr	After the fact permit for shed; need to connect to City WW	LUA

Correspondence:

Date:	To:	From:	Re:
4/29/2016	Fonseth	EGL	Completion letter
5/13/2016	Simons, Cooper, Winkey, Berg	EGL	Completion letters

Violations:

PID	Name	Address	Description/Update	Update Date

2013 Permits Update:

PERMIT	PARCEL ID	LAST NAME	FIRST NAME	STATUS	PERMIT TYPE
1 2013-32	87-410-0400	Trout	Owen	80% done, has issues constantly, latest is concussion and no climbing ladders.	LUA

2014 Permits Update:

PERMIT	PARCEL ID	LAST NAME	FIRST NAME	STATUS	PERMIT TYPE
1 2014-38	87-376-0238	Deans	Thomas	landscape work done 2-23-16 Mr Dean Said still intends to build shed, take your time.	LUA
2 2014-42	87-410-0771	Vliet	Vern	99% done only some rock work to be done when warm	LUA
3 2014-53	87-360-0100	Anderson	Clifford	completed 50% of plan in fall of 2015, not sure if they will do more.	LUA

Inspections/Site Visits

	PARCEL ID	LAST NAME	FIRST NAME	PROPERTY ADDRESS	Comments	Date Inspected
1	87-357-0124	Adams	Idalene	10334 Squaw Point Rd	Waves washed away great deal of sand and Dirt, Called DNR, Heather to meet	05/02/16
2	87-410-0771	Vliet	Vern	11653 Sylvan Rd	No work has been done, t/c 5-15-2016 -- June 1st is being finished with building and landscape.	05/09/16
3	87-413-0480	Sjolander	Jeff & Linda	1759 Sylvan Dr	House nearly done, landscape coming along, Pics taken, owner said Mem Day in	05/08/16
4	87-357-0120+0124+0126	Malat, (Adams, Reedy)	Tom, (Idalene, John)	10330 Sq Pt Rd	Viewed shore damage with DNR and GCOLA rep, working with all three properties on solution	05/12/16
5	87-410-0400	Trout	Owen	11625 Oak Lane	no activity on Garage, landscaping is bing done in yard and around garage	05/15/16
6	87-413-0060	Narlock	Randy & Cindy	16616 Pine Beach Dr	Landscaping and driveway being done, home is finished and moved in	05/15/16
7	87-386-0110	Billman	Jeff & Shelly Gary & Nancy	857 Gull Lake Dam Rd	took pics of new deck and shed, Conforming to set backs; project complete	05/18/16
8	87-020-3107	Tatge	Jim	1496 Floan Pt Rd	measured setbacks for replacement deck	05/18/16
9	87-020-3104	Erickson	Jim	1456 Floan Point	took pic of 60 foot log that floated into beach, told him to cut up and burn	05/18/16
10	87-387-0161	Holland	Derrill	11343 Birch Island Rd	took pic of shed; project is complete	05/18/16
11	87-387-0240	Brott	Joel & Julie	TBD Birch Island Trl	reviewed site, not started yet. Took pic of site, no stakes	05/18/16
12	87-413-0790	Sylvan Beach Club		Outlot A	Took pic; project complete	05/18/16
13	87-029-1110	Muller	Robert & Carol	11333 E Steamboat Bay	a number of visits for CUP measurements with Scott Hoffmann	05/18/16
14	87-016-1302	Lind	Gerald & Nanci	872 Birch Ln	Ready to start garage soon, will call before pour concrete	05/19/16
15	87-376-0128	Winkey	Travis & Lisa	10894 Mallard Ln	took pic of shoreline restoration, Project complete	05/20/16
16	87-387-0080	Humphrey	Dallas	11285 Birch Island Rd	took pics of Humphrey progress, trees coming June 1st, having trouble with lift person finishing job.	05/20/16
17	87-030-1203	Thuringer	Brian	11266 PBP Rd	toured Voyager project all complete except for landscaping work, Send completion letter	05/20/16
18	87-030-1203	Thuringer	Brian	11266 PBP Rd	cabins still have mostly interior work and lanscaping	05/20/16
19	87-340-0051+0060+0062	Bishop (Sumner/Baker)	Kathryn & Jim	10054 Birch Ln; 10251 GG Rd	Shoreline work was begun, hopefully additional stage to go as loose soil	05/20/16
20	87-360-0050	Esser	Richard	1328 Hillview Forest Rd	Previous shoreline work done under DNR spec's is failing he said. Took Pics will discuss with Heather	05/24/16
21	87-017-2407	Josephson	Jodi	10414 Squaw Point Rd	took pics, landscaping in project, Send completion letter please	05/24/16
22	87-017-2405	Ernie's on Gull		10424 Sq Pt Rd	beach renovation is complete, send completion letter	05/24/16
23	87-383-0155	Pelphrey	Matthew	918 Gull Meadows Lane	inspected Hole in ground, Matt said used for fill and will be filling in soon as they finish shaping and landscape	05/24/16
24	87-419-0030	Siering	Tom & Jill	1802 Sylvan Birch Ln	had tour and took pic of building, long ways to go, very large cabin	05/24/16